

**Application for Pre-qualification for
Provision of Private Residential Care Home for the Elderly Consultancy Services**

Reply Form

The Urban Renewal Authority (“Authority”) is currently inviting consultancy companies / parties to apply for the pre-qualification for the Private Residential Care Home for the Elderly (“PRCHE”) Consultancy Services (“Services”).

For interested parties, please duly complete and submit the pre-qualification (“PQ”) form (including Part A, Part B, Part C and Part D, together with necessary information and supporting documents) to the Authority to apply for PQ for the provision of the Services. The project brief is shown on page 4 of this PQ Form for your reference. Should you have any queries, please contact our Ms. Priscilla Ng at 2588 2933.

Part A. General Information of the Consultant

a) Full Name of the Consultant		
b) Year in which the Consultant was established		
c) Business Form of the Consultant	☐ (1) Joint-venture Company	☐ (2) Incorporated Company
	☐ (3) Partnership	☐ (4) Others (pls specific) _____
d) Name of all Partners / Parties (If applicable)	(1)	(2)
	(3)	(4)
	(5)	(6)
e) Date and Place of Incorporation (for Incorporated Company)		
f) Registered Office Address		
g) Business Address in Hong Kong (for registered non-Hong Kong Company)		
h) Contact information	Tel:	Fax:
	Email:	
i) Contact Person and Position		
j) Unresolved/ on-going litigation (if any)	☐ Yes	☐ No
	If yes, please provide details below:	
k) The Consultant is under suspension or restriction (including voluntary suspension and/or restriction) from tendering under any relevant list of the Government, Hong Kong Housing Authority and / or Hong Kong Housing Society as at the closing date of the pre-qualification exercise (if any).	☐ Yes	☐ No
	If yes, please provide details of suspension / restriction below:	

Part B. Indication of Interest*

Please provide the following documents for reference and put a tick in the box if the document is enclosed:

- ☐ The Consultant is interested in applying for PQ and submits herewith its details in this PQ form.

Important Note: The Consultant who has expressed interest in tendering but does not submit a tender upon the Authority's tender invitation will be recorded for future reference of the Authority in formulating lists of tenderers for future tenders.

Part C. Supporting Documents*

Please provide the following document for reference and put a tick in the box if the document is enclosed:

- ☐ A copy of Business Registration Certificate
- ☐ A copy of certified extract of information on the business register
- ☐ A copy of Certificate of Incorporation
- ☐ A copy of Certificate of Registration of Non-Hong Kong Company
- ☐ A copy of the notification from the Government and/or the relevant bodies stating the reason for suspension
- ☐ Others, please specify: _____

***: Please tick the appropriate box/ boxes above**

Part D. Job References Criteria* (please fill in ALL items in the table and use separate sheet for more job references)

- ☐ a) The Consultant must have at least five years' experience in designing / operating / managing a licensed RCHE in Hong Kong, with a minimum capacity of 100 place, prior to the closing date of the pre-qualification exercise; or
- ☐ b) The Consultant, being any unincorporated joint-venture or partnership, may having at least one core member in one of the participants of the unincorporated joint-venture or partnership who possesses not less than five years' experience in designing / operating / managing a licensed RCHE in Hong Kong, with a minimum capacity of 100 place, prior to the closing date of the pre-qualification exercise.

***: Please tick the appropriate box/ boxes above**

Details of job references (at least one job reference for either criteria (a) or criteria (b)):

1	Name of RCHE	
	Criteria	☐ Criteria (a) ☐ Criteria (b) (Please tick the appropriate box/ boxes above)
	Contact Person / Telephone No.	
	Detailed Description of RCHE	
	Location of RCHE	
	GFA / NOFA of RCHE (sq.m.)	
	Year and Month of Commencement of Services	
	Year and month of Completion of Services	
	Scope of Services Provided	
	Total No. of Places of RCHE	

2	Name of RCHE	
	Criteria	☐ Criteria (a) ☐ Criteria (b) (Please tick the appropriate box/ boxes above)
	Contact Person / Telephone No.	
	Detailed Description of RCHE	
	Location of RCHE	
	GFA / NOFA of RCHE (sq.m.)	
	Year and Month of Commencement of Services	
	Year and month of Completion of Services	
	Scope of Services Provided	
	Total No. of Places of RCHE	
	Scope of Services provided	
	Total GFA (in sq.m.)	

Note 1: The above-mentioned two criteria in (a) and (b) can be fulfilled by job references from one project or different projects.

Declaration:

The Consultant understands that the Authority is under no obligation to shortlist any Consultant which has applied for the pre-qualification for the Services. The Consultant also acknowledges that the Authority reserves the right to cancel this pre-qualification exercise and/or the tender exercise at any time without prior notification and without giving any reasons at the Authority's absolute discretion. In submitting this reply form, the Consultant acknowledges and agrees with all the terms contained in the invitation.

The Consultant hereby confirms that all the above-mentioned information included in Part A - General Information of the Consultant, Part C - Supporting Documents and Part D - Job References of this reply form and attachments is true, correct and accurate.

Signed for and on behalf of the Consultant

Authorized Signature with Company Chop

Date

Name and Title of Authorized Signatory

Full Name of the Consultant:_____

Project Brief – Provision of Private Residential Care Home for the Elderly Consultancy Services

1. Project Background

- 1.1 The Authority plans to provide a private RCHE with a GFA not exceeding 5,000 sq.m. within a residential cum commercial development in Hung Hom, Kowloon, to be developed by URA's joint-venture developer. The private RCHE is aimed to accommodate 100 places and will deliver high quality elderly residential and healthcare services by expert operator(s) to be appointed by the Authority.

2. Scope of the Services:

- 2.1 The Authority plans to engage a dedicated RCHE consultant to prepare the detailed accommodation requirements for the private RCHE. It is envisaged that the RCHE consultant will work closely with the design team appointed by the Authority's joint-venture developer to address technical issues related to regulatory and operational requirements.